ENTERTAINMENT EQUIPMENT PROPOSAL FORM

S U R A FILM AND ENTERTAINMENT

LEVEL 14 / 141 WALKER ST NORTH SYDNEY NSW 2060 PO BOX 1813 NORTH SYDNEY NSW 2059

# ENTERTAINMENT EQUIPMENT PROPOSAL FORM

#### IMPORTANT INFORMATION

The information you provide in this document and through any other documentation, either directly or through your insurance broker, will be relied upon by the insurers to decide whether or not to accept your insurance as proposed and if so, on what terms.

Every question must be answered fully, truthfully and accurately. If space is insufficient for your answer, please use additional sheets, sign and date each one and attach them to this document.

If you do not understand or if you have any questions regarding any matter in this document, including these Important Notices, please contact us or your insurance broker before signing the Declaration at the end of this document. Unless we have confirmed in writing that temporary cover has been arranged, no insurance is in force until the risk proposed has been accepted in writing by us and you have paid or agreed to pay the premium.

#### **AGENT OF INSURERS**

SURA Film and Entertainment Pty Ltd acts as the agent of the insurer and not as your agent when issuing insurance policies, dealing with or settling any claims. This is an important document, please read it carefully.

# **DUTY OF DISCLOSURE**

This Policy is subject to the Insurance Contracts Act 1984 (Act). Under that Act You have a Duty of Disclosure.

Before You take out insurance with Us, You have a duty to tell Us of everything that You know, or could reasonably be expected to know, may affect Our decision to insure You and on what terms. If You are not sure whether something is relevant You should inform Us anyway.

You have the same duty to inform Us of those matters before You renew, extend, vary, or reinstate Your contract of insurance. The duty applies until the Policy is entered into, or where relevant, renewed, extended, varied or reinstated (Relevant Time). If anything changes between when the answers are provided to Us or disclosures are made and the Relevant Time, You need to tell Us.

Your duty however does not require disclosure of matters that:

- reduce the risk;
- are common knowledge;
- We know or, in the ordinary course of Our business, ought to know; or
- We have indicated We do not want to know.

If You do not comply with Your duty of disclosure, We may be entitled to:

- reduce Our liability for any claim;
- cancel the contract;
- refuse to pay the claim; or
- avoid the contract from its beginning, if Your non-disclosure was fraudulent.

#### **PRIVACY**

We are committed to protecting your privacy in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs), which will ensure the privacy and security of your personal information.

The information provided in this document and any other documents provided to us will be dealt with in accordance with our Privacy Policy. By executing this document you consent to collection, use and disclosure of your personal information in accordance with our Privacy Policy. If you do not provide the personal information requested or consent to its use and disclosure in accordance with our Privacy Policy, your application for insurance may not be accepted, we may not be able to administer your services/products, or you may be in breach of your duty of disclosure.

Our Privacy Policy explains how we collect, use, disclose and handle your personal information including transfer overseas and provision to necessary third parties as well as your rights to access and correct your personal information and make a complaint for any breach of the APPs.

A copy of our Privacy Policy is located on our website at www.sura.com.au

Please access and read this policy. If you have any queries about how we handle your personal information or would prefer to have a copy of our Privacy Policy mailed to you, please ask us.

If you wish to access your file please ask us.

## **GENERAL INSURANCE CODE OF PRACTICE**

We proudly support the General Insurance Code of Practice (the 'Code'). The purpose of the Code is to raise the standards of practice and service in the general insurance industry.

For further information on the Code, please visit www. codeofpractice.com.au or alternatively you can request a brochure on the Code from SURA Film and Entertainment Pty Ltd.

# **ENTERTAINMENT EQUIPMENT PROPOSAL FORM** Name of Proposer Address Facsimile Telephone **Email Address** (A) Individual Proposer is: (B) Partnership (C) Company Number of Employees ☐ Yes ☐ No 6. Is the proposer registered for GST? ABN ITC Occupation Experience of Proposer Period of Cover То From 10. Geographical Limits Required ☐ New Zealand wide ☐ Australia wide ☐ Worldwide ☐ Australia and New Zealand ☐ Yes ☐ No Will equipment be loaned out, hired out or rented out? ☐ Yes ☐ No b) Will equipment/props, sets and wardrobe/office contents require Fire Cover? If Yes, please provide copy of your Conditions of Business with this proposal. 12. Location to which equipment is returned when not in use and overnight 13. Indicate by ticking if following security measures are in place at premises where equipment usually resides: Deadlocks on all external doors ☐ Keyed locks on all windows ☐ Monitored alarm Local alarm 14. Indicate by ticking if following security is in place whilst equipment is locked in a motor vehicle: ☐ Full Metal Jacket Engine Immobiliser ☐ Metal Cage Alarm

15. Will equipment be	e left in a motor vehicle ov	rernight?		☐ Yes ☐ No		
If yes, will motor v	vehicle be parked in a lock	ed garage?		☐ Yes ☐ No		
16. Do all major items	s have protective transport	t casing?		☐ Yes ☐ No		
If no, how are iten	ns protected for transport	?				
MISCELLANEOUS EQU	JIPMENT SCHEDULE					
(Please use additional	(Please use additional sheets as needed)					
DESCRIPTION MAKE AND MODEL	SERIAL NO.	YEAR PURCHASED	ORIGINAL PRICE (S)	SUM INSURED (\$)		

17.	7. Total Sums Insured	
	a) Owned Equipment \$	
	a) Non-Owned Equipment \$	
	a) Office Contents \$	
	a) Props, sets and wardrobe \$	
	a) Other (please specify) \$	
18.	B. Will any other equipment be exposed to hazardous materials, used in stunts or involved in any hazardous activities (e.g. Mounted to motor vehicles, shooting from aircraft or watercraft)?	☐ Yes ☐ No
	If Yes, please provide full details	
19.	). If the Proposer is a partnership, please provide the names and adresses of each partner	
20.	). If the Proposer is a company or a private business venture, other than a partnership, please supply the names and addresses of each director	
21.	. Have any of the Proposers ever been convicted of a criminal offence relating to arson, fraud or otherwise involving dishonesty?	☐ Yes ☐ No
	If Yes, please provide full details	
22.	2. Have any of the Proposer:	
	a) Ever had any insurance declined, cancelled or made the subject of special terms and conditions	s?
	b) Lodged a claim on an insurance policy (other than for a motor vehicle or a life policy) during the past five (5) years?	□Yes □No
	c) Ever had a claim declined by an insurance company?	☐ Yes ☐ No
	If yes to a), b) or c), please provide full details	

23.	Have any of the Proposers arranged any other insurance through SURA Film and Entertainment or with any other insurer, which covers the subject matter of this Proposal?	☐ Yes ☐ No
	If Yes, please provide full details	
24.	Have any of the Proposers entered into any agreement which would affect your right to make a claim against a responsible Third Party in the event of a claim under the insurance now	
	being proposed?  If Yes, please provide full details	∐Yes ∐No
 25.	Is the financial interest of any other person or organisation (for example, a mortgagee or other financier, lessor or principal), to be noted on the policy?	☐ Yes ☐ No
	If Yes, please provide full details	
26.	Have you or any Partner or Director of the business	
	a) Ever been declared bankrupt?  If Yes, please provide full detail	☐ Yes ☐ No
_	<ul> <li>b) Been involved in a company or business which became insolvent or subject to any form of solvency administration?</li> </ul>	☐ Yes ☐ No
	If Yes, please provide full details	

Please note: Questions 21 to 24 also apply to any person identified in answers to Questions 19 and 20.

## **DECLARATION AND AUTHORISATION**

This Declaration must be signed by the intending insured as the Proposer(s). If the intending insured is a company, partnership or other business venture or involves more than one person or entity, then the person signing this declaration must be the one authorised to sign on behalf of all persons/entities identified as the intending insured.

Before completing this document, I/We have read and understood the information herein, including the Important Notices.

The answers given in this document and any other information supplied by the intending insured or by any other party on their behalf, are truthful and accurate.

I/We understand that SURA Film and Entertainment Pty Ltd are relying on information supplied herein to decide whether or not to accept or reject this risk and that no material information has been knowingly withheld.

I/We acknowledge that by submitting this completed Proposal Form (with any other information) I/ We consent that the insurer may use and disclose my/our personal information in accordance with the "Privacy Statement" at the beginning of this Proposal Form. This consent remains valid until I/We alter or revoke it by written notice.

I/We also undertake to advise any changes to my/our personal information.

NAME OF FIRM	
SIGNATURE	
	(This Proposal is be signed by a Principal, Partner or Director of the Proposed Insured)
TITLE OF SIGNATORY	
FULL NAME	
DATE	